



Property Manager – Home based

London

£43,000

Summary of position:

- Brand new position with expanding Managing Agent
- Flexible, home based position
- Scope for progression
- High-end portfolio

Job details:

We have a new opportunity for a home based Property Manager/Block Manager for a very good client of ours. Our client is a forward thinking and customer service driven organisation managing a varied portfolio of residential blocks and estates throughout the South East.

They are now looking to appoint a home based Property Manager to oversee the day-to-day management of a portfolio of around 450 residential units in Central London. You will have full management responsibility for the day to day management of the blocks, you will be required to carry out regular inspections, carry out service charge budgets, oversee contractors and major works, attend AGM's, oversee compliance to H&S and Fire regulations and provide a professional service across the portfolio.

We are seeking an experienced Block Manager, ideally someone with at least 3 to 4 years relevant experience. You should be self-motivated, have good technical skills knowledge and able to manage a high-end portfolio. An excellent salary and benefits package is on offer.

Job Reference: AW330

Your Consultant: Stuart Smith 07872 190815

Aspen Williams Recruitment: Specialist in Block Management

www.aspenwilliams.com