Aspen Williams

Property Manager/Building Manager (Chelsea Development)

Chelsea

C£35,000 - £40,000 pro rata

Summary of position:

- Part time opportunity to oversee development of 70 flats in Chelsea
- Flexible role, 3 days per week or less hours 5 days per week
- Would suit experienced Property Manager

Job details:

We have a unique opportunity for a part time Property Manager or Building Manager to oversee a Chelsea development of around 70 flats.

Working on site you will have responsibility for a prestigious Chelsea development. You will focus on the maintaining of the development to the highest standards, get involved in Section 20 major works, service charge budgeting, overseeing staff (porters) and Health & Safety.

Due to the size of the development it is envisaged this will be 3 days per week or spread over 5 days but there is flexibility. Salary can be negotiable for the right person. We are looking for someone who is keen to manage a small prestigious scheme but has previous experience in Section 20's and budgeting. Please forward a full CV in the first instance.

Job Reference: AW352 Your Consultant: Stuart Smith 07872 190815

Aspen Williams Recruitment: Specialist in Block Management <u>www.aspenwilliams.com</u>