

# Aspen Williams

RECRUITMENT

Property Manager – Home based

Herts/surrounding areas

£34k to £38k package

Summary of position:

- New opportunity for home-based Property Manager
- Overseeing portfolio across Herts/Northants/Cambs
- Scope for career progression

Job details:

We have a new and exciting opportunity for a home-based Property Manager. Our client is a forward thinking and expanding firm of Property Managers

You will have responsibility for your own portfolio of blocks and estates in Hertfordshire, Cambridgeshire and parts of Northamptonshire. You will be tasked with carrying out site inspections, service charge budgeting, attending meetings, liaising with leaseholders and resolving issues, Section 20's and resolving a range of issues.

We are keen to hear from an experienced and self-motivated Property Manager who will be able to work effectively from home. You should have strong communication skills and ideally hold an IRPM qualification. Please forward a full CV in the first instance.

**Job Reference: AW401**

**Your Consultant: Stuart Smith 07872 190815**

**Aspen Williams Recruitment: Specialist in Block Management**  
[www.aspenwilliams.com](http://www.aspenwilliams.com)