

Aspen Williams

RECRUITMENT

Home based Property Manager

Croydon

£40,000

Summary of position:

- New position to oversee a portfolio of a mixture of residential blocks and estates
- Successful firm of Managing Agents
- Scope to progress career
- Flexible, home based position

Job details:

We have an exciting new opportunity for a home-based Property Manager to oversee a portfolio of residential blocks in North Kent, South West London and East London.

You will have full management responsibility for your own portfolio dealing with site inspections, service charge budgeting, liaising with leaseholders, attending AGM's, dealing with contractors and maintenance and ensuring compliance to various legislation.

We are looking for someone with at least 4 to 5 years block management experience together ideally AIRPM or MIRPM qualified. There is an excellent salary and benefits package with scope to progress your career further. Please forward a full CV in the first instance.

Job Reference: AW439

Your Consultant: Stuart Smith 07872 190815

Aspen Williams Recruitment: Specialist in Block Management

www.aspenwilliams.com